

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING MINUTES
October 23, 2024**

Commissioners Sanborn, Fannin, Bailey, Koester and Polhamus were present. Also present were Mr. Phelan, Mrs. Ford, Mr. Layton and Mr. Montieth.

The meeting was called to order by the President at 9:30 a.m.

The agenda for today's meeting was approved without modification.

CONSENT AGENDA:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: October 9, 2024 Regular Meeting

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	10/16/2024	394839 (VOID)	\$ 0.00
Maintenance 11-095-0010	10/30/2024	394840 – 394849	\$ 76,558.54
Maintenance 11-095-0010	10/30/2024	394850 – 394853	\$ 9,189.48
Maintenance 11-095-0010	11/13/2024	394854 – 394873	\$ 40,868.02
Maintenance 11-095-0010	11/13/2024	50457	\$ 184.60
Cap. Imp. 11-095-3020	11/13/2024	399556 – 399559	\$ 745,752.68

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	11/15/2024	\$37,655.00
Dept. of Revenue	10/25/2024	\$32,160.87

Liens & Releases:

List of liens and releases presented to Board for review.

Consent Agenda Resolutions:

M/S/C Approving the Consent Agenda as presented.

PUBLIC COMMENT:

None

Discussion regarding 2025 COLA:

M/S/C approving the 2025 COLA to be set at 3.1% for all Midway Sewer District employees beginning January 1, 2025.

Other Business:

M/S/C authorizing the contribution of \$1,500.00 to the Section IV Wastewater Technical Assistance, which focusses on MWPAAC and the King County RWQC activities.

GENERAL MANAGER REPORT:

No Report

Cordelia Ford- Office Manager Report

You all received an email from DRS (Department of Retirement Services), we've been selected for a Compliance Assessment. I've provided lots of information to DRS to fulfill their requests. They are reviewing it all and will get back to us with the results of the Assessment.

We have also started our SAO Audit. We switched to 2-year audits, then we got skipped during COVID, so this is a 4-year audit – 2020 – 2023. The audit is mostly virtual. The auditor, Dylan Rowley wants to setup a meeting the District management staff & at a representative from the Board. Once a Board representative is selected, we can contact the SAO to get the meeting scheduled.

Jace Layton- Superintendent Report

Provided a brief update on the construction projects taking place at the Treatment Plant

Bryan Asplund- Operations Supervisor Report

Not Present

Ryan Phelan- Engineering and Construction Manger Report

Provided a brief update on the Interceptor CIPP lining project.

COMMISSIONERS COMMENTS:

No comments

NEXT MEETING:

The next regular meeting will be held on November 13, 2024, at 9:30 am at the office.
The meeting was adjourned at 9:59 a.m.

ATTEST:

SCOT SANBORN - SECRETARY

MARC MONTIETH