

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING  
March 8, 2023**

Commissioners Koester, Fannin, Sanborn, Bailey and Polhamus were present. Also present were Mr. Snure, Mr. Layton, Mr. Asplund, Mr. Phelan, Mrs. Ford, and Mr. Montieth.

The meeting was called to order by the President at 9:30 am

**Consent Agenda:**

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

**Minutes**                      February 22, 2023, Regular Meeting

**Additions and Adjustments:**

List of additions and adjustments presented to Board for review.

**Consent Agenda Resolutions:**

None

**Vouchers:**

<u>Fund Name &amp; Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	3/29/2023	393515 – 393533	\$ 92,041.56
Maintenance 11-095-0010	3/15/2023	393534 – 393541	\$ 58,529.90
Maintenance 11-095-0010	3/29/2023	393542 – 393544	\$ 76,895.81
Cap. Imp. 11-095-3020	3/29/2023	399423 – 399426	\$170,502.58

**Electronic Payments:**

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	3/30/2023	\$123,421.93
DRS	3/15/2023	\$ 38,786.25
EFTPS	3/30/2023	\$ 66,879.05

**Public Comment:**

None

**Resolution 2023-02 SR509 Phase 1 Stage 2 Sewer Relocation Project**

M/S/C approving the resolution as presented.

**Education Request for Manny Mendoza to attend 160-hour CDS Commercial Truck Driving Course in Auburn WA**

M/S/C approving the request as presented.

**Education Request for Corey Tillman to attend WWCPA Certification Class in Renton WA**

M/S/C approving the request as presented.

**Educational Request for Bryan Asplund, Richie Chapple and Shane Lewis to attend Cornell Pump School in Portland Oregon**

M/S/C approving the request as presented.

**Other Business**

The General Manager recognized and thanked Cordelia Ford for 25 years of dedicated employment as the Office Manager of the Midway Sewer District.

**General Manager Report:**

Circulated written report.

**Office Manager Report:**

Today Barak is here working on his usual stuff, along with getting the phones setup for our new phone system. Tomorrow we will be “flipping the switch” to the new phone system. This system will allow us to seamlessly take calls and help customers while the office is closed for periods of time during construction. The system also has a lot of new features that were not even thought of when we bought our current system. The current system we have was purchased in 2009.

Also, tomorrow we will be working downstairs in our storage area. We have a bulk shredding appointment on March 15<sup>th</sup>, so tomorrow is to organize, move stuff downstairs and move items for the bulk shredding into the garage. I’ve enlisted Stan and Jace has offered some of his staff to come and help as well.

**Superintendent Report:**

No Report

**Construction & Engineering Report:**

No Report

**Operations Supervisor Report**

Provided an update on Plant construction activities.

**Attorney Report**

5 Customers in Foreclosure

7 customers with pending foreclosures

5 Customers with payment agreements

1 customer in bankruptcy

5 customers subject to trustee sales

**Commissioner Comments:**

The board collectively thanked Mrs. Ford for her dedicated service and good work.

**Next Meeting:**

The next regular meeting will be held on March 22, 2023, at 9:30 am, at the District office

The meeting adjourned at 9:57 a.m.

Attest:

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Jim Polhamus SECRETARY

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Marc Montieth