

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
AUGUST 10, 2022**

Commissioners Koester, Sanborn, Fannin, Bailey and Polhamus were present. Also present were Mr. Layton, Mr. Phelan, Mrs. Ford, Mr. Snure and Mr. Montieth.

The meeting was called to order by Mr. Fannin at 9:30 am

Consent Agenda:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes: July 27, 2022, Regular Meeting

Additions and Adjustments:

List of additions and adjustments presented to Board for review.

Consent Agenda Resolutions:

None

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	8/10/2022	393069 – 393076	\$ 36,229.40
Maintenance 11-095-0010	8/24/2022	393077 – 393104	\$103,702.61
Maintenance 11-095-0010	8/24/2022	393105 – 393107	\$ 70,881.69
Maintenance 11-095-0010	8/24/2022	50296 – 50298	\$ 135.75
Capital Imp. 11-095-3020	8/24/2022	399352 – 399357	\$188,617.30

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	8/30/2022	\$114,907.49
Payroll Tax	8/30/2022	\$ 62,718.08
Dept. of Retirement	8/15/2022	\$ 36,053.82

Public Comment:

None

Review Proposal for New Office Furniture

The Office Manager reported:

We have received the pricing regarding the new furniture for the office safety upgrades. We qualified for government pricing, which saved us some money.

The quote is \$70,287.16. That is for all the furniture, which includes:

- New conference table & 6 chairs

- 2 new workstations for the front area

- 3 new workstations for the back area

- New office setup for new office going in between mine and Marc's office (Ryan's office)

- New filing cabinets.

Marc and I chose to not do any furniture upgrades in our offices. I am getting a new filing cabinet.

The only change to the breakroom is new chairs that you approved at the last meeting.

M/S/C approving the purchase of office furniture as presented for \$70,287.16.

Release of Unused Easement

M/S/C approving the Release of Easement as presented by Mr. Phelan.

Other Business

None

General Manager Report:

Provided a briefing of his written report.

Office Manager Report:

No report.

Superintendent Report:

No Report.

Construction & Engineering Report:

Not Present

Operations Supervisor Report

Not Present

Attorney Report

No Report

Commissioner Comments:

No Comments

**EXECUTIVE SESSION TO DISCUSS PERSONNEL UNDER RCW 42.30.110(1)(g)-
General Manager's Annual Evaluation**

At 9:56 a.m. the President declared an executive session lasting 15 minutes, to be convened to discuss the General Managers Annual Evaluation pursuant to RCW 42.30.110 (1)(g). The following individuals remained in attendance for this executive session: Commissioners Sanborn, Koester, Bailey, Fannin and Polhamus along with Mr. Montieth The executive session concluded at 10:11 a.m.

Following executive session, the board thanked Mr. Montieth for his performance over the past year.

Next Meeting:

The next regular meeting will be held on August 24, 2022, at 9:30 am, at the District office

The meeting adjourned at 10:12 a.m.

Attest:

Nick Fannin SECRETARY

Marc Montieth