

**MIDWAY SEWER DISTRICT  
COMMISSIONERS MEETING MINUTES  
March 27, 2024**

Commissioners Koester, Fannin, Polhamus and Bailey were present. Also present were Mr. Phelan, Mr. Layton , Mr. Asplund, Mrs. Ford and Mr. Montieth.

The meeting was called to order by the President at 9:30 a.m.

The agenda for today’s meeting was approved without modification.

**CONSENT AGENDA:**

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

**Minutes:** March 13, 2024, Regular Meeting

**Vouchers:**

<u>Fund Name &amp; Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	03-27-2024	394385 *VOID*	\$ 0.00
Maintenance 11-095-0010	03-27-2024	394386 – 394395	\$ 12,729.27
Maintenance 11-095-0010	04-10-2024	394396 - 394418	\$ 58,772.02
Maintenance 11-095-0010	04-10-2024	50395 – 50403	\$ 593.69
Cap. Imp. 11-095-3020	04-10-2024	399516	\$ 3,211.25

**Electronic Payments:**

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	4/15/24	\$38,858.13
Dept. of Revenue	3/25/24	\$24,510.59

**Liens & Releases:**

List of liens and releases presented to Board for review.

**Consent Agenda Resolutions:**

M/S/C Approving the Consent Agenda as presented.

**PUBLIC COMMENT:**

None

**Educational Request for Richie Chapple to Attend the WASWD Spring Conference**

M/S/C Denying Educational Request.

**Educational Request for Dan Blanchette to Attend the WASWD Fall Conference**

M/S/C Denying Educational Request.

**Discussion on Education Policy Sec. 313 Educational Financial Assistance**

The board instructed Mr. Montieth to prepare a policy change giving authority to management to approve or deny educational courses and conferences.

**Other Business:**

None

**GENERAL MANAGER REPORT:**

Circulated written report

**Cordelia Ford- Office Manager Report**

No Report

**Jace Layton- Superintendent Report**

No Report

**Bryan Asplund- Operations Supervisor Report**

No Report

**Ryan Phelan- Engineering and Construction Manger Report**

No Report

**COMMISSIONERS COMMENTS:**

Mr. Fannin asked to be excused from the June 12, 2024, regular commissioners meeting.

**NEXT MEETING:**

The next regular meeting will be held on April 10, 2024, at 9:30 am at the office.  
The meeting was adjourned at 9:55 a.m.

ATTEST:

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SCOT SANBORN - SECRETARY

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MARC MONTIETH