

**MIDWAY SEWER DISTRICT
COMMISSIONERS MEETING
February 14, 2024**

Commissioners, Koester, Bailey, Fannin Polhamus, and Sanborn were present. Also present: Mr. Asplund, Mr. Layton, Ms. Ford, Mr. Phelan, Mr. Snure and Mr. Montieth.

The meeting was called to order by the Commissioner Sanborn at 9:30 am.

Consent Agenda:

Consent Agenda items are considered to be routine and non-controversial and are generally approved as a group with one motion. Any Commissioner can remove any item from the Consent Agenda for separate discussion and action. Vouchers audited and certified by the auditing office as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.080 have been recorded on a listing, which was made available to the Board of Commissioners.

Minutes January 24, 2024, Regular Meeting

Additions and Adjustments:

List of additions and adjustments presented to Board for review.

Consent Agenda Resolutions:

None

Vouchers:

<u>Fund Name & Number</u>	<u>Warrant Date</u>	<u>Voucher #'s</u>	<u>Amount</u>
Maintenance 11-095-0010	2/14/2024	394269 – 394282	\$ 73,995.88
Maintenance 11-095-0010	2/28/2024	394283 – 394285	\$ 87,677.21
Maintenance 11-095-0010	2/28/2024	394286 – 394320	\$113,169.67
Maintenance 11-095-0010	2/28/2024	50389 – 50393	\$ 7,234.20
Cap. Imp. 11-095-3020	2/28/2024	399506 – 399509	\$405,470.49

Electronic Payments:

<u>Payment Type</u>	<u>EFT Date</u>	<u>Amount</u>
Payroll	2/29/2024	\$148,684.29
DRS	2/15/2024	\$ 45,199.65
EFTPS	2/29/2024	\$ 84,829.79

Public Comment:

None

Award UV Disinfection Upgrade Contract

M/S/C awarding the contract to the low bidder, McClure and Sons Inc.

Release of Connection Charge Agreement for Legacy SeaTac LLC

M/S/C releasing the agreement as presented.

Connection Charge Agreement for Amelia Apartments

M/S/C agreeing to enter into a standard connection charge agreement with the Amelia Apartments.

Resolution 2024-02 Appointing Auditing Officers for the purpose of issuing Warrants and Electronic Transfers

M/S/C authorizing Resolution 2024-02 as presented by Mrs. Ford.

Other Business

Mr. Montieth informed the board the Mr. Asplund won the Meter building competition at the 2024 Evergreen Rural Water Annual Conference.

General Manager Report:

Circulated written report

Office Manager Report:

No Report

Superintendent Report:

We received a call from Highline Water District at 8:20am on 1/29/2024 about sewer overflowing from manhole E16-54 on Pacific Hwy South 300ft Noth of Kent Des Moines Rd. We responded immediately and had the flow restored at 8:58am. We cleaned all affected surface areas and cleaned the storm system. We estimate 2500 gallons overflowed and feel confident that a major portion of this was recovered. All proper authorities were contacted.

Construction & Engineering Report:

No Report

Operations Supervisor Report:

No Report

Attorney Report:

- 1 delinquent customer in bankruptcy
- 4 delinquent customers in foreclosure
- 8 delinquent customers pending foreclosure
- 3 delinquent customers with payment agreements
- 1 delinquent customer subject to trustee sales

Commissioner Comments:

No comments

EXECUTIVE SESSION PURSUANT TO RCW 42.30.110(1)(g) TO DISCUSS PERSONNEL DISCIPLINE

Mr. Polhamus declared an executed session for 5 minutes starting at 10:01
10:06 executive session ended.

Next Meeting:

The next regular meeting will be held on February 28, 2024, at 9:30 am, at the District office.
The meeting adjourned at 10:07 a.m.

Attest:

Scot Sanborn SECRETARY

Marc Montieth